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| **NOTICE OF MEETING** | | | |
| You are requested to attend a meeting of the **Neighbourhood Development Plan Steering** **Committee** to be held via Zoom on: | | | |
| **Date:** | **Monday 28th September 2020** | **Time:** | **8:00pm** |
| **Place:** | **Join Zoom Meeting:**  <https://us02web.zoom.us/j/88908694008?pwd=YWFFRE9GekxvRktrcXpQWHlGRGMxdz09>  Meeting ID: 889 0869 4008  Passcode: 840538 | | |

1. Public Open Forum/Participation
2. To receive members apologies for absence.
3. Proposal to elect Dan Kellaway as a resident member of the Steering Committee.
4. Minutes of the last Meeting
   1. To approve the Minutes of the last meeting of the Steering Committee held on

18th February 2020

* 1. Matters arising that are not on this Agenda  
     To include:   
     Review of actions

1. Report from the Chairman
2. Report from the BPC representatives (RL/IM)
3. Event Diary update
4. Communications update
5. Methodology Statement update  
   Including: any exceptions to be raised against the West Berkshire response to the consultation on the White Paper “Planning for the Future”
6. Project Plan update

Including   
Review of Project Plan in light of current restrictions  
Progress update on draft NDP

Progress on Property Classification/allocate any areas remaining

1. Finance
2. Matters for future discussion
3. Date of next meeting  
   None currently scheduled.