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| **MINUTES** |
| **Date:** | **Tuesday 87h August 2017** | **Time:** | **8.00pm** |
| **Place:**  | CSA front room with closed bar; re-direction notice was posted on the door of the Burghfield Parish Hall meeting room |

1. **Attendance**

Royce Longton, Olivier Marsden, Erle Minhinnick, Ian Morrin, David Godwin, Robert Elliott, Daniel Kellaway

1. **Apologies for Absence**

Mike Wood, Yvonne Redgrave

1. **Minutes of the last meeting**
	1. Minutes of the last meeting of the Steering Committee held on 11h July approved to represent a true and fair view of what went on.
	2. Matters arising from them:- none
2. **Workshop on themes of heritage and general design points**
	1. Recap on themes covered in last workshop.

Remarks :

* we should check the geographical area covered by statistics from Sovereign Housing , as area probably includes Burghfield settlement postcodes not in parish boundary.
* Re transport, we should ask for advice about exactly what can be included in the NDP, and what can not
* Can the NDP mention anything about the rate of development? 200 houses arriving at the same time is not the same as 4 houses per month over 4 years. Lump CIL contribution generated by many simultaneous houses to be weighed against possible local discontent due to possible drop in house values.
	1. Heritage : Royce has made a start in his “Background to Burghfield” document. General agreement that although Bfield might not be exceptionally richly endowed with historic buildings, a complete description of the parish heritage should be undertaken. On the natural heritage side, Erle thanked Daniel for his impressive contribution regarding avian life in the parish. It was agreed that an outside appraisal of this document, for example by a bird-watching society, would lend additional authority to the work. It should be inserted into the NDP draft.
	2. General design points : consensus that bfield architecture can be described as a mixture of styles.

Should this be a design goal for new developments, i.e. should new developments be required to feature a mix of styles? Work done previously for the Village Design Plan should be recovered and incorporated, added to where necessary, to the NDP. Many other aspects touched on during discussions, are listed in no particular order. Energy-related aspects could figure in general design: solar hot water, heat pump / efficient heating, passive house standards, could all be mentioned in this topic. Should new developments be required to have electric charging point facilities? How many parking spaces per household should be mandated? Flood mitigation aspects could merit being mentioned under general design issues. Should flood mitigation be described as an overarching principle?

Other discussions focused on the importance and role of natural areas in the Parish. Some aspects that should be clarified with further discussion and input from community :

* what criteria should an area meet to deserve full protection from development?
* How could protected areas see their “value” increased? Follow-on (or precursor?) questions: what does “value” mean? Can ecological importance and economic questions be compared? Ranked?
* Would there be merit in encouraging “cutting-edge” (best-practices) development of certain areas that could be described as having lesser ecological significance , but nevertheless playing an important ecological / hydrological role?
1. **Date & venue of the next meeting – 22nd august 8PM village hall**