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| **MINUTES** |
| **Date:** | **Tuesday 117h July 2017** | **Time:** | **8.00pm** |
| **Place:** | **Burghfield village hall meeting room** |

1. **Attendance**

Royce, Olivier, Erle, Yvonne, Robert, Daniel

Chairman welcomed two new members, Yvonne Redgrave who worked extensively on the Village Statement and Burghfield Parish Councillor, Dan Kellaway

1. **Apologies for Absence**

Mike Wood

1. **Minutes of the last meeting**

Minutes of the last meeting of the Steering Committee held on 11th July approved to represent a true and fair view of what went on

1. **Workshop on NDP document**
	1. Comparison of main contents in our draft vision with high-level table of contents from Mortimer’s NDP : although not the same division of topics, no major items forgotten for us. However: we don’t mention site allocation, as vision statement is not the right place, nor do we mention possible historical/heritage concerns requiring protection.
	2. Workshop, lead by Robert, on housing aspects (housing mix, density, and general concerns around site allocation) and transport questions

Summary of main points raised:

* + 1. site allocation
* need to think about consequences of Burghfield settement boundary not being entirely in parish
* what to consider as an “isolated” development, as avoiding isolated developments has been frequently mentioned in meetings and at the Fayre
* should B. village and B. Common remain geographically separated?
* What rules does the presence of AWE impose on siting?
* Do we have the means to aim for a “village centre”?
	+ 1. housing mix and density
* real-estate agents might have useful information for us
* should there be any guidance on ratio of flats to houses?
* Affordable housing often mentioned in meetings, but affordable to whom?
* Should shared accommodation be encouraged?
* What ratio of 1-2-3-4+ room accommodation does B. need?
* Take into account aging population which should have the possibility, if they desire, to stay in the parish, in suitable accommodation / facilities
	+ 1. Transport
* can anything be said in NDP about importance of bus lines?
* Paths and cycle paths must be present in new developments
* Linking new development paths to existing infrastructure to be taken into account
* Although probably not part of the remit of an NDP, could the importance of adequate footpaths along existing roads be highlighted in some way?
1. **Date & venue of the next meeting – 8th August, 8 PM, at village hall.**