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| **NOTICE OF MEETING** |
| You are requested to attend a meeting of the **Neighbourhood Development Plan Steering** **Group** to be held in the village hall meeting room on:  |
| **Date:** | **Friday 3rd March 2017** | **Time:** | **8.00pm** |
| **Place:** | **Burghfield Parish Hall meeting room** |

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| **1.** | **Attendance** |
| **2.** | **Apologies for Absence** |
| **3.** | **Minutes of the last Meeting** 1. To approve the Minutes of the last meeting of the Neighbourhood Steering Group held on 21st February 2017
2. Matters arising from them
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| **4.** | **Planning Work & Resources**1. **Progress on the current work**:-
2. Responses from BPC – Duncan Godding nomination, budgetary financial support, public meeting requested to be on BPC website and Terms of Reference wording clarity.
3. CSA Public Meeting
4. May Fayre stand
5. **Plan the next work**:-
6. Project Plan and Budget review
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| **6.** | **Date of Next Meeting** |